

DISTANCE LEARNING

IN-COMPANY TRAINING

PRECONDITIONS

Each trainee must be equipped with a computer with webcam/microphone, an Internet connection and access to e-mail.

BEFOREHAND

A preliminary interview is set up to allow us to analyse together the context, the stakes and the needs to create the best customised training proposition.

INFO

We define together the place and the date of the training : contact@lelaba.eu



This distance learning is set up with, and for the organization that requests it. It is tailor-made to meet the specific needs of the organisation that wishes to train one or more members of its team.

DISTANCE LEARNING

Distance learning is flexible : its method and rhythm are different from face-to-face training. Upstream, the instructors transmit the pedagogical tools necessary to prepare the session. During the training, the instructors alternate between webinars and group work, in half-day sessions.

LABA uses adapted and tested collaborative digital tools to conduct the training and ensure its follow-up. During exchanges with the participants, a forum with a moderator is set up in order to facilitate questions-answers: visio, online management, follow-up.

It is possible, as with traditional intra-company training, to choose non-consecutive training dates.

METHOD

Presentations, examples of laureate projects, discussion with participants on their projects, adapted teaching materials (reference texts, examples of projects and budgets, etc.), use of different types of teaching methods from formal and non-formal education.

CONTENT (EXAMPLE)

- _ **Focus on funds for transnational cooperation** : European governance, the place of culture in EU external relations, interest groups and public affairs, European cultural networks, presentation of the programs for culture, education, research, tourism and SMEs, methodologies for European cooperation.
- _ **Focus on the European structural funds adapted to the project** : presentation of the regional operational program and the funding lines adapted to the company's project, ERDF and ESF, aid for third cultural places, identifying the right funding line for my project
- _ **Focus on the collective writing of projects** : work in the writing groups, formulation of objectives, construction on an action plan, evaluation process, project pitch, project retouching, construction of a provisional budget

EVALUATION METHODS

Ongoing assessment during training / practice exercises / questionnaire and post-training follow-up.

The targeted skills will be evaluated by the speakers and the pedagogical committee on the basis of a pre-project file to be submitted no later than 30 days after the end of the training.